



# ORDER FORM

- STAGE PERFORMANCE IN THE ATRIUM
- LECTURE ROOM AS PART OF THE HOLIDAY CINEMA
- TRAINING ROOM IN THE ICS AND CONGRESS WEST
- MEETING ROOM IN THE EXHIBITION HALL

## 1. Stage performances in the atrium

Impress and fascinate visitors to CMT with your country-specific music and dance groups right at the entrance to the trade fair grounds. For this purpose, we will provide you with our stage in the atrium free of charge. Make use of this opportunity to draw attention to your country, your region and your tourism services.

- > The stage contains basic technical equipment (microphones, sound system).
- > Other equipment can be provided by agreement (Additional costs may be incurred in this respect).

Mrs. Angelina Heck will be available as a contact person to answer any questions you may have: [angelina.heck@messe-stuttgart.de](mailto:angelina.heck@messe-stuttgart.de), +49 (0)711 18560-2686

## 2. Lecture room as part of the holiday cinema

Show your country/your region and holiday offers in the form of presentations as part of the holiday cinema.

Messe Stuttgart will provide you with

- > rooms in the ICS International Congress Center,
- > row seating for 120 persons and
- > basic technical equipment (beamer, screen, loudspeakers, 1 microphone)

We will also publicise your event on billboards on the trade fair grounds and in the Internet. A link to your homepage and your Facebook page is also possible.

We will charge a flat-rate handling fee of €200.00 (plus VAT) for the first hour each time. Every additional hour will be invoiced at €50.00 (plus VAT).

Any additionally required equipment or special seating will be invoiced separately (individual costs on request).

Mrs. Dörte Werner will be available as a contact person to answer any questions you may have: [doerte.werner@messe-stuttgart.de](mailto:doerte.werner@messe-stuttgart.de), +49 (0)711 18560-2656

## 3. Training room in the ICS and Congress West

Organise training courses for travel agents and employees in the ICS International Congress Center Stuttgart or in Congress West during CMT. Invite your participants to attend CMT with discounted tickets.

The booking conditions are the same as those for the holiday cinema – please contact us regarding individual inquiries (other seating arrangements, additional equipment, catering, etc.).

Mrs. Dörte Werner will be available as a contact person to answer any questions you may have: [doerte.werner@messe-stuttgart.de](mailto:doerte.werner@messe-stuttgart.de), +49 (0)711 18560-2656

## 4. Meeting room in the exhibition hall

Are you planning internal meetings and need a meeting room in the hall for this purpose? We can provide you with this room on a daily basis at a cost of €300.00 (plus VAT).

The meeting rooms contain block seating as standard and have space for around 12 persons. No equipment is available.

If you want different equipment or separate seating, it will be invoiced additionally (individual costs on request).

Mrs. Dörte Werner will be available as a contact person to answer any questions you may have: [doerte.werner@messe-stuttgart.de](mailto:doerte.werner@messe-stuttgart.de), +49 (0)711 18560-2656

If you require catering, please contact our caterer ARAMARK directly:

ARAMARK GmbH Tel.: +49 (0)711 18560-3100 | Fax: +49 (0)711 18560-3111 | e-mail: [messe.bankettverkauf@aramark.de](mailto:messe.bankettverkauf@aramark.de)

Reply

Are you interested in using one or more of the offers? If so, return the completed PDF form to us by e-mail at the latest by 28 October 2022: [cmt@messe-stuttgart.de](mailto:cmt@messe-stuttgart.de)

Please tick

We would like to perform free of charge on the stage in the atrium

Stage act/subject of the presentation

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Our desired date(s):

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We would like to hire a lecture room for the holiday cinema

Our desired date(s):

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We would like to hire a training room in the ICS or in Congress West

Our desired date(s):

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We would like to hire a meeting room in the exhibition hall

Close to our exhibition stand (stand number)

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Our desired date(s):

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Name of company, contact person:

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Phone number: \_\_\_\_\_

e-mail: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_